Team Name: Collaboration Team

Date of Submission: 09/26/2021

Meeting Date & Time: 09/19/2021 1:00 pm

Meeting Location: Virtual (Microsoft Teams) and Physical

Meeting Duration: 75 minutes

|  |  |  |
| --- | --- | --- |
| Team Members | X = Present | Notes |
| Martin Kariuki | X | Physical |
| Alexander Chiam | X | Physical |
| Max Burrell | X | Physical |
| Damian Avery | X | Physical |
|  |  |  |

Progress:

Team accomplishments for the week: On 09/19/2021, we all came together to express the information we received in class. We started communicating the other group to view their concerns and interests with the product idea. Otherwise we all are going to do research on what’s the best application to adopt this technology. We all separated the work load for the research with specific topics. One will do research on inductive loops, one for magnetic loops, one for capacitive loops, and so on. Otherwise, we had a lot to discuss about before we concluded that research.

Individual contributions:

Damian Avery:

Started gathering a great portion of the research..

Martin Kariuki:

Started Gathering a great portion of the research.

Alexander Chiem:

Essentially the same exact thing as everyone else.

Max Burrell:

Same thing as everyone else.

Project Tracking (current work): Assignments and activities are to be tracked until completed.

|  |  |  |  |
| --- | --- | --- | --- |
| Team Member | Assignment | Due Date | % Complete |
| All Members | Project Proposal, resources to utilize | 09/12/2021 | 70% |
| All Members | Individual Journal(s), Research, Prototype Build | 10/01/2021  10/08/2021 | 40% |

Plan (future work):

|  |  |
| --- | --- |
| Assignment | Due Date |
| Individual Journal | 09/26/2021 |
| Project Planning Paper | 09/26/2021 |
| Weekly Minutes | 09/26/2021 |
| Individual Journal | 10/03/2021 |

**Issues:**

Work and Job conflicts with some members (but we’ll get it done).

**Include the schedule for the next meeting**:

Meeting Date & Time: 09/20/2021 1:00pm-TBD

Meeting Location: Microsoft Teams and/or John Bardo Center at Wichita State University